

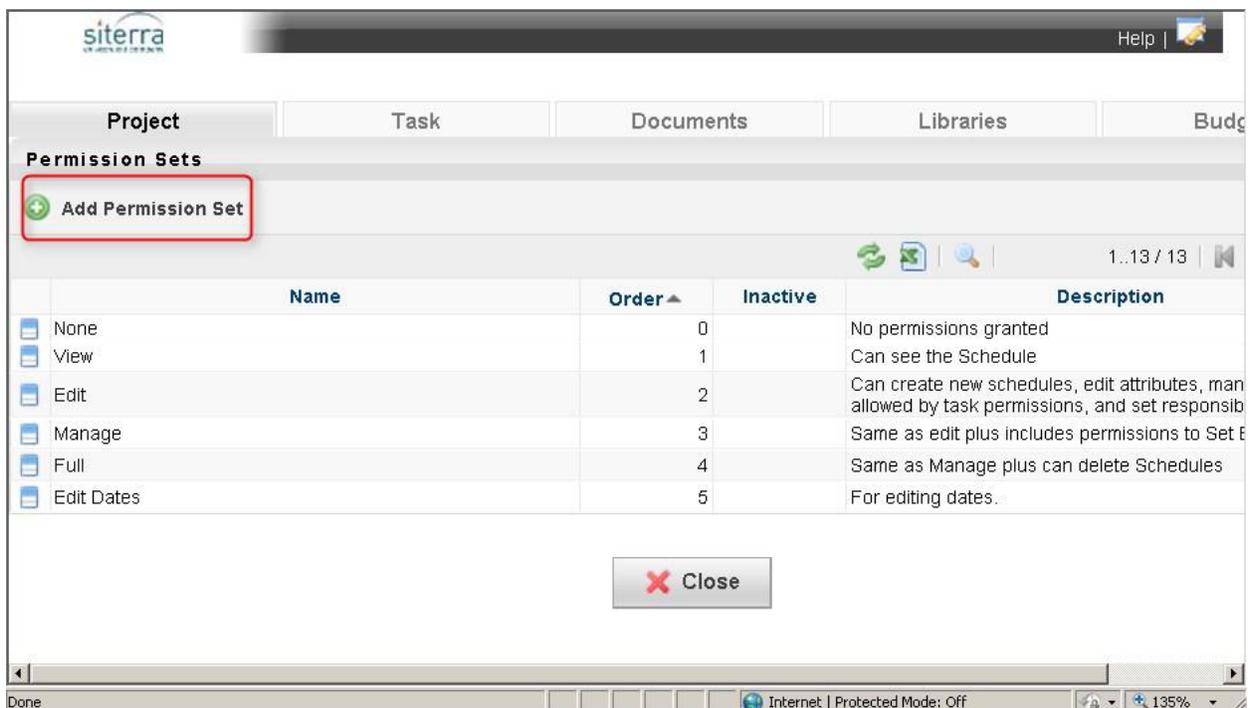
Projects - Custom Permission Set for a Schedule Template

How To:

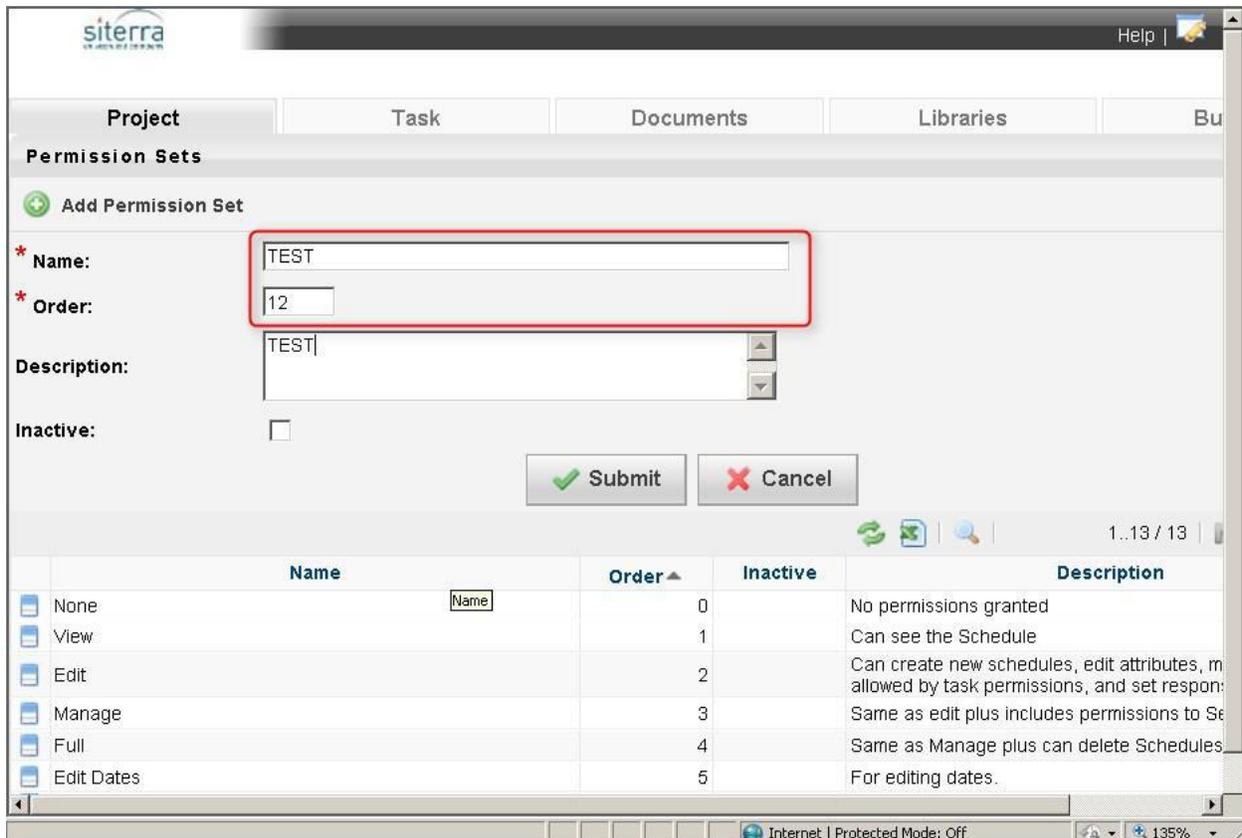
How do I create a custom permission set for a Schedule Template?

Steps:

1. Navigate to the Schedule Template you would like to change.
2. Click the Permissions Tab.
3. Click the Manage Permissions Button.
4. This will open a popup window, as seen below



5. Click the Add Permission Set button.
6. Observe the new section that appears. Enter a name for the Permission Set, where in the list of sets it will appear, and a description. Click Submit to create the Permission Set.



- Now click the blue and white menu button to the left of the Permission Set and select Manage.
- This menu controls what the Permission Set will allow users to do. Select the Actions that the Permission Set will allow. Now click Submit. The Permission Set can now be used in Schedule Templates

